

SUMMARY OF JULY COURSES

TITLE	CODE
Our Locality	WCEC01
Managing Challenging Behaviour in the Classroom	WCEC02
Exploring Creativity through Drama and Visual Arts	WCEC03
Maths - A Practical Approach	WCEC04
Amhránaíocht agus Tobchumadh do Leanaí	WCEC05
Fun With Music, Art and Samba	WCEC06
First Aid in School	WCEC07
Building Capacity in Curriculum Leadership in Region 4	WCEC08
Supporting & Developing ICT as a Teaching & Learning Resource	10WC020
Supporting & Developing ICT as a Teaching & Learning Resource	10WC021
Management Development Programme	WCEC09
Using Interactive Whiteboard in the Classroom	10WC022
Digital Cre8or	10WC024

SUMMARY OF AUGUST COURSES

TITLE	CODE
Using Website X5 to create a School Website	10WC023
SESE Our Local Environment	WCEC10

SUMMARY OF ON-LINE COURSES

TITLE	CODE
HSA – Health & Safety	WCEC11
Developing e-Learning in your School	

Application Form inside back cover: Photocopy as necessary

Please Note:

- Places will be awarded on a first come, first served basis
- Attendance at courses entitles teachers to E.P.V. days
- Lunch will be provided.

PARTICIPANTS WHO FAILED TO GAIN PLACES ON THE COURSE OF THEIR CHOICE WILL BE CONTACTED IMMEDIATELY ON RECEIPT OF COMPLETED APPLICATION FORM WITH AN ALTERNATIVE CHOICE. OTHERWISE ALL PARTICIPANTS WILL HAVE THEIR PLACES CONFIRMED AFTER THE APPLICATION CLOSING DATE – Friday 4th June 2010

Course Target Group: All Teachers

WCEC01 – Our Locality

Presenters: Sean Horgan B.Ed M.Ed, SESE & History Trained Tutor.

Margaret Sheahan SESE Cuiditheoir, History Tutor PCSP, B.A, H.Dip in Ed

Venue: West Cork Hotel, Skibbereen, Co. Cork

Dates: Thursday, July 1st – Wednesday, July 7th 2010.

Times: 9.30a.m. – 11.30a.m. and 12.00p.m. – 2.00p.m.

Fee: €30.00 payable to West Cork Education Centre by cheque only.

Course Description: This course will explore issues relating to the local environment and history through field trips, workshops, lectures and tours in the context of the History/SESE strands. A willingness to travel required as this course will include field trips. Own/ shared transport required. Also please bring footwear for walking and a raincoat in case of inclement weather on the days when the field trips will take place.

WCEC02 – Managing Challenging Behaviour in the Classroom and Creating a more Constructive Learning Environment

Presenters: Elizabeth Garry Brosnan MA, Dip. LBC, M. NLP

Eileen Kehily, B.Ed., Dip LBC, Parent Coach & NLP Practitioner.

Venue: St. Joseph's NS. Kinsale

Dates: Thursday, July 1st – Wednesday, July, 7th 2010

Times: 9.30a.m. – 11.30a.m. and 12.00p.m. – 2.00p.m.

Fee: €30.00 payable to West Cork Education Centre by cheque only

Course Description: Are you challenged by certain behaviours in your class?
Do you wish you had more information and understanding on how to deal with these behaviours?

- Discover the causes of challenging behaviours
- Find ways of managing the behaviour and its impact on both you and your class.
- Identify your existing strengths and resources
- Develop skills in effective communication and leadership
- Learn rapport and active listening skills
- Constructive feedback mechanisms and conflict resolution techniques
- Discover the impact of emotional Intelligence on the learning environment
- Simple self-care techniques for stress reduction

The course will provide valuable resources and experiences to support you when you return to the classroom. It is a challenging, yet enjoyable experience, demonstrating the advantages of learning in a positive creative environment

***WCEC03 – Exploring Creativity in the Classroom
through Drama and Visual Arts***

Presenters: Maria Power, B.Ed, Trained Drama Tutor

Oonagh O' Sullivan, B.Ed, B.A., Trained Visual Arts Tutor.

Venue: Innishannon House Hotel, Innishannon, Co. Cork

Dates: Thursday, July 1st – Wednesday, July 7th 2010.

Times: 9.30a.m. – 11.30a.m. and 12.00p.m. – 2.00p.m.

Fee: €30.00 payable to West Cork Education Centre by cheque only

Course Description: The Drama curriculum will be explored for 3 days of the course.
The remaining 2 days will be spent exploring the Visual Arts curriculum.

Drama.

"Drama is fun and Drama is for everyone".

An active course to explore Drama in the classroom using games, improvisation, poetry and story.

Visual Arts.

Hands on art including print making, art appreciation, batik, drawing and painting. Use a practical and fun way to explore the art curriculum for primary schools. The course will include practical group work.

WCEC04 – Maths : A Practical Approach.

Presenters: John Lordan, Trained Maths Tutor

Eileen Breen, Trained Maths Tutor.

Venue: Our Lady of Mercy NS, Bantry, Co. Cork

Dates: Thursday, July 1st – Wednesday July, 7th 2010.

Times: 9.30a.m. – 11.30a.m. and 12.00p.m. – 2.00p.m.

Fee: €30.00 payable to West Cork Education Centre by cheque only.

Course Description: This course will examine aspects of the maths curriculum and provide teachers with practical ideas and methodologies which can be used in the classroom. Each strand will be explored using the key methodologies as outlined in the curriculum.

WCEC05 – Amhránaíocht agus Tobchumadh do Leanaí Trí Gaeilge

- Presenters:** Cathal O' Riada, Sean O' Muimheachain, Eibhlís Ní Shúilleabháin agus Máire Ní Cheilleachair
- Venue:** Scoil Náisiúnta Chúil-Aodha, Maighchromtha.
- Dates:** Thursday, July 1st – Wednesday, July 7th 2010.
- Times:** 9.30a.m. – 11.30a.m. and 12.00p.m. – 2.00p.m.
- Fee:** €30.00 payable to West Cork Education Centre by cheque only

Course Description: Amhránaíocht agus Tobchumadh do Leanaí trí Ghaeilge. Cúrsa a léireoidh do mhúinteoirí ar conas amhráin a mhúineadh do bhunranganna, do mheán ranganna, do ard ranganna agus amhráin do mhúinteoirí. Beidh Lúibíní agus agallamh beirte, ceapóga agus iad a chumadh, amhráin saothair agus iad a chuir i láthair. Beidh tobchumadh agus iomann oiriúnach le haghaidh cóineartú agus céad chomaoineadh chomh maith le eolas faoi ríomhairí maidir le tacaíocht san réimse seo. Beidh stair, cúlra agus samplaí do saibhreas amhránaíocht Mhúsraí á phlé le linn an cúrsa chomh maith. Beidh an cúrsa á réachtáil i Scoil Náisiúnta Chuil-Aodha agus is iad Cathal O' Riada, Sean O' Muimheachain, Eibhlís Ní Shúilleabháin agus Máire Ní Cheilleachair a bheidh ag tabhairt an cúrsa, tá cáil ortha ar fad dá bharr a gcuid amhránaíocht agus saothair ar fud na tíre.

WCEC06 – Fun With Music, Art & Samba!

- Presenter:** Fionnuala Ní Chatháin, B.Ed, A.L.C.M., & Trained Tutor
- Venue:** West Cork Education Centre, The Square, Dunmanway, Co. Cork
- Dates:** Thursday, July 1st – Wednesday July, 7th 2010.
- Times:** 9.30a.m. – 11.30a.m. and 12.00p.m. – 2.00p.m.
- Fee:** €30.00 payable to West Cork Education Centre by cheque only

Course Description: This is an activity-based course with the emphasis on fun! We will explore the elements of Music, Visual Arts and Samba drumming. The skills explored will be suitable to all classes in the Primary School. There will be plenty of opportunity to practise and enjoy these skills and there will be many practical ideas to use in the classroom.

WCEC07 – First Aid in School

- Presenters:** Red Cross Personnel
- Venue:** Quality Hotel, Clonakilty, Co. Cork
- Dates:** Thursday, July 1st – Wednesday, July 7th 2010.
- Times:** 9.30a.m. – 11.30a.m. and 12.00p.m. – 2.00p.m.
- Fee:** €160.00 payable to West Cork Education Centre by cheque only

Course Description: Occupational First Aid Cert Course.
Fetac Level 5 Accredited.
Valid for 2 Years for your place of Work.

WCEC08 – Building Capacity in Curriculum Leadership in Region 4

- Venue:** TBC (Separate detailed letter to follow.)
- Dates:** Thursday, 1st July – Wednesday, 7th July 2010.
- Times:** 9.30a.m. – 11.30a.m. and 12.00p.m. – 2.00p.m.
- Fee:** €30.00 payable to West Cork Education Centre by cheque only.

Course Description: This course will support the development of a skills set and knowledge base which will facilitate the teacher to manage the curriculum, to explore innovations, to build teams and disseminate good practice.

For Further Details on the above course please contact the West Cork Education Centre.

Supporting & Developing I.C.T as a Teaching & Learning Resource

Presenters: ICT Trained Tutor

Code: 10WC020

Venue: Gaelscoil Bheantraí

Dates: Thurs 1st, Fri 2nd, Mon 5th, Tues 6th & Wed 7th July 2010

Times: 9.30a.m. – 11.30a.m. and 12.00p.m. – 2.00p.m.

Registration Fee: €30.00 - payable by cheque to West Cork Education Centre

Course Description:

The aim of the course is to provide an introduction to a range of different technologies which can be used to enhance teaching and learning at primary level.

This 20 hour course encourages a hands-on approach to learning. Modules are practical, demonstrating uses of different types of technologies but also their links to the primary school curriculum.

The course modules are as follows:

- Basic Image Editing
- Cameras & Camera Phones
- Basic Page Editing
- ICT as a Class Administrative Tool
- Working with Data
- Key Internet Skills
- Literacy Resources
- Gaeilge agus TFC
- Maths Resources
- Resources for e-Learning Planning
- Multimedia 1 & 2
- Classroom Publishing
- Web Publishing

Participants, working individually or in groups, will use the various tools demonstrated to build a curriculum resource that can be shared with other teachers on the course and used in the classroom.

Supporting & Developing I.C.T as a Teaching & Learning Resource

Presenters: ICT Trained Tutor

Code: 10WC021

Venue: St Mary's Secondary School, Macroom

Dates: Thurs 1st, Fri 2nd, Mon 5th, Tues 6th & Wed 7th July 2010

Times: 9.30a.m. – 11.30a.m. and 12.00p.m. – 2.00p.m.

Registration Fee: €30.00 - payable by cheque to West Cork Education Centre

Course Description:

The aim of the course is to provide an introduction to a range of different technologies which can be used to enhance teaching and learning at primary level.

This 20 hour course encourages a hands-on approach to learning. Modules are practical, demonstrating uses of different types of technologies but also their links to the primary school curriculum.

The course modules are as follows:

- Basic Image Editing
- Cameras & Camera Phones
- Basic Page Editing
- ICT as a Class Administrative Tool
- Working with Data
- Key Internet Skills
- Literacy Resources
- Gaeilge agus TFC
- Maths Resources
- Resources for e-Learning Planning
- Multimedia 1 & 2
- Classroom Publishing
- Web Publishing

Participants, working individually or in groups, will use the various tools demonstrated to build a curriculum resource that can be shared with other teachers on the course and used in the classroom.

WCEC09 – Management Development Programme

Optional Certification by the Institute of Leadership & Management (ILM)

Presenter: Helen Hourican, HTraining

Venue: West Cork Education Centre, The Square, Dunmanway, Co. Cork

Dates: **Monday, July 5th – Friday, July 9th 2010.**

Times: 9.30a.m. – 11.30a.m. and 12.00p.m. – 2.00p.m.

Fee: €30.00 payable to West Cork Education Centre by cheque only.

Optional: Certification by the Institute of Leadership & Management (ILM).

An extra fee of €185 will apply at the end of the course for teachers interested in obtaining the above certification

Course Description: The Management Development Programme aims to give practising or potential managers the foundation for their formal development in this role. This is achieved by developing management skills and assisting participants in gaining appropriate awareness to be effective as managers.

Programme Content

Unit 1 - Understanding the management role

Understand the specific responsibilities of managers in enabling an educational unit to achieve its goals

Understand how communication and interpersonal relationships affect managerial performance in the workplace

Evaluate personal development opportunities to improve own managerial performance

Unit 2 - Managing Stress & Conflict in the school

Evaluate the effectiveness of the school management team in recognising workplace stress and providing the necessary support mechanisms

Analyse own ability to provide the necessary support using school mechanisms

Unit 3 - Developing the Reflective Manager

Identify own strengths and weaknesses as a reflective manager, as well as management development opportunities and threats

Prepare and justify a personal development plan, based on management development goals and learning preferences

Unit 4 - Managing Relations

Evaluate the school's ability to manage internal/external relations

Formulate actions to improve the management of internal and/or external relations in own area of operation in the school

Using Interactive Whiteboard in the Classroom

Presenters: ICT Trained Tutor

Code: 10WC022

Venue: St Joseph's NS, Skibbereen

Dates: Mon 5th, Tues 6th, Wed 7th, Thurs 8th & Fri 9th July 2010

Times: 9.30a.m. – 11.30a.m. and 12.00p.m. – 2.00p.m.

Registration Fee: €30.00 - payable by cheque to West Cork Education Centre

Course Description:

Note: This is a beginners course

General intro. to the Smartboard.

Tour of Notebook software.

Tools for teaching in galleries and on internet

Looking at sample lessons.

Lesson creation and development. - How to create lessons for sharing

Participants create sample lesson based on given topic

Attaching documents, pictures etc to lessons creating Photostories

Creating lessons covering subjects in the curriculum

Participants create lessons in different subject areas

Use of software packages such as:

‘Literacy Activity Builder’,

‘Know your Ireland, Europe’ etc.,

‘Mathlectic’

Participants are asked to bring their own laptop if they have one

Digital Cre8or

Presenters: ICT Trained Tutor

Code: 10WC024

Venue: West Cork Education Centre, Dunmanway

Dates: Mon 5th, Tues 6th, Wed 7th, Thurs 8th & Fri 9th July 2010

Times: 9.30a.m. – 11.30a.m. and 12.00p.m. – 2.00p.m.

Registration & Assessment Fee: €100.00 - payable by cheque to West Cork Education Centre

Course Description:

This is not a beginners' course.

Previous experience of file management and image editing is required.

Digital Cre8or is the new and exciting way to learn how to create and share Digital Media, such as making and editing your own films and producing podcasts.

We will be offering 2 Units of this course:

Unit B, Digital Still Images,
and
Unit G, Sharing on the Internet.

This course will improve resourcefulness and independent learning.

Using Website X5 to create a School Website

Presenters: ICT Trained Tutor

Code: 10WC023

Venue: West Cork Education Centre, Dunmanway

Dates: Mon 23rd, Tues 24th, Wed 25th, Thurs 26th & Fri 27th August 2010

Times: 9.30a.m. – 11.30a.m. and 12.00p.m. – 2.00p.m.

Registration Fee: €30.00 - payable by cheque to West Cork Education Centre

Course Description:

Software installation and overview; examination of issues relating to hosting and domain registration.

Evaluation of effective school websites; Principles of school website design.

Using Website X5 to create a copy of an existing website.

Planning the school website.

Creating a new website for your school .

Adding content to the site such as: images, sound, file and outside links.

Uploading to NCTE server.

Evaluation of participants' websites.

Completing school website, uploading to commercial host; saving course content for future use.

Course evaluation.

WCEC10 – SESE – Our Local Environment

- Presenter:** Marie Calnan, B.Ed, & Trained History & Geography Tutor
- Venue:** Celtic Ross Hotel, Rosscarbery, Co. Cork
- Dates:** **Monday 23rd August – Friday, 27th August 2010**
- Times:** 9.30a.m. – 11.30a.m. and 12.00p.m. – 2.00p.m.
- Fee:** €30.00 payable to West Cork Education Centre by cheque only.

Course Description:

This course is designed to develop a comprehensive overview and successful implementation of both the history and geography curriculum. This course will also develop confidence and competence in integrating ICT as a methodology for both curriculums.

The course will be based on daily lectures, a field excursion to Drombeg Stone Circle and local wildlife areas such as local beaches. These will also be complimented by slide presentations, demonstrations, workshops and the use of ICT to identify possibilities for practical application of the history and geography curriculum.

WCEC11 – Health & Safety and Your School (On line Course).

Presenters: Staff from the Health and Safety Authority

Please Note: Online Tutor Support will be available for this course.

N.B. Any Teachers interested in applying for this course, please contact the West Cork Education Centre for full details.

Developing e-Learning in your School – on-line course

This is a new online course developed by the NCTE to support the development of e-Learning in primary schools. The course is fully funded by the NCTE, however places will be limited so early booking is recommended.

The course contains videos demonstrating e-Learning in action, practical examples, templates and many other resources to assist in the development of a school's e-Learning Plan in the context of whole school planning.

Duration:

20 hours (approximate time, taking into account online activities and contributions to discussion forum)

Prerequisites:

Participants should have basic ICT skills and have some experience of using the Internet. As this course is highly interactive, a broadband Internet connection is required.

Target Audience:

All primary principals, ICT co-ordinating teachers, and teachers who are interested in planning for the integration of ICT in their school.

Course Objectives:

This course should enable participants to

- Understand the concept of e-Learning in schools
- Understand the e-Learning planning process
- Learn how to identify their school's current e-Learning status
- Learn how to identify priorities for e-Learning in their school
- Understand the key roles played by all members of staff in the development of e-Learning in a school
- Identify ways to encourage and continue the development of e-Learning in their school

Course content:

The course consists of a 'Pre-course session' which is an introduction to the course, the e-Learning environment and the other e-Learners. It is then followed by 5 modules:

Module 1: Introducing e-Learning in a School

Module 2: Reviewing e-Learning in your school

Module 3: Developing an e-Learning Plan

Module 4: Applying a whole school approach to e-Learning

Module 5: e-Learning in action in your school

How to access this course:

If you are interested in this course please email onlinecourses@ncte.ie with the course title, 'Developing e-Learning in your School' in the subject box. Potential participants are advised that they will be contacted nearer the date of registration and invited to register for the course. **Closing date for registration is 14th June 2010.**